



	Monday 16:00-17.00 Online	Tuesday 12:00-13.00 On Campus (CB01.05.01)	Wednesday 17:30-18:30 Online	Thursday 14:00-15:00 On Campus (CB01.05.01)	Friday 11:00-12:00 Online
Week 2	12 Aug How to Write in Academic Style	13 Aug How to Analyse and Plan Your Assignments	14 Aug How to Study Effectively	15 Aug How to Write an Essay	16 Aug How to Write a Literature Review
Week 3	19 Aug How to Present Arguments in your Assignments	20 Aug How to Manage Course Readings and Makes Notes	21 Aug How to Paraphrase, Summarise & Quote in your Assignments	22 Aug How to Think and Write Critically	23 Aug How to Write a Report
Week 4	26 Aug How to Study Effectively (R)	27 Aug How to Avoid Plagiarism	28 Aug How to Analyse and Plan your Assignments (R)	29 Aug How to Give an Excellent Presentation	30 Aug How to Think and Write Critically (R)
Week 5	2 Sep How to Paraphrase, Summarise & Quote in your Assignments (R)	3 Sep	4 Sep How to Write in Academic Style (R)	5 Sep	6 Sep
Week 6	9 Sep	10 Sep	11 Sep How to Write an Essay (R)	12 Sep	13 Sep
Week 7	16 Sep	17 Sep	18 Sep How to Avoid Plagiarism (R)	19 Sep	20 Sep
Week 8	23 Sep How to Give an Excellent Presentation (R)	24 Sep	25 Sep How to Manage Course Readings and Make Notes (R)	26 Sep	27 Sep How to Write a Report (R)
STUVAC (30 Sep – 4 Oct)					
Week 9	7 Oct	8 Oct	9 Oct How to Present Arguments in your Assignments (R)	10 Oct	11 Oct How to Paraphrase, Summarise & Quote in your Assignments (R)
Week 10	14 Oct	15 Oct	16 Oct How to Write a Literature Review (R)	17 Oct	18 Oct
Week 11	21 Oct How to Prepare for Exams	22 Oct	23 Oct How to Improve your Sentence Structure	24 Oct	25 Oct
Week 12	28 Oct	29 Oct	30 Oct How to Prepare for Exams (R)	31 Oct	1 Nov

*(R) = repeat session

Workshop Descriptions: alphabetical order

<p>How to Analyse and Plan Your Assignments</p> <ul style="list-style-type: none"> • How to unpack an assignment question • Understanding the marking criteria • How to plan from start to finish 	<p>How to Avoid Plagiarism</p> <ul style="list-style-type: none"> • What is plagiarism and academic integrity? • Strategies for avoiding plagiarism • Resources for developing academic writing skills 	<p>How to Give Excellent Presentations</p> <ul style="list-style-type: none"> • How to structure a presentation • Effective use of visual aids • Targeting your audience • Use of body language and non-verbal communication 	<p>How to Improve your Sentence Structure</p> <ul style="list-style-type: none"> • Strategies for correcting common writing problems, including: <ul style="list-style-type: none"> ○ Lack of critical analysis ○ Sentence structure ○ Grammatical errors ○ Insufficient evidence 	<p>How to Manage Course Readings and Make Notes</p> <ul style="list-style-type: none"> • How to manage your readings • How to read academic texts such as journal articles • How to read efficiently and critically • How to make notes while reading for assignments or exam revision
<p>How to Paraphrase, Summarise and Quote in your Assignments</p> <ul style="list-style-type: none"> • Learn when and how to paraphrase, summarise and quote • Learn how to use other people's words correctly • Use reporting verbs effectively 	<p>How to Prepare for Your Exams</p> <ul style="list-style-type: none"> • How to revise and prepare for your exams • Different exam question types and how to answer them • How to plan strategically so you can perform well in exams 	<p>How to Present Arguments in Your Assignment</p> <ul style="list-style-type: none"> • What is an argument in the academic context? • What makes a strong argument? • How to synthesise your sources effectively 	<p>How to Study Effectively</p> <ul style="list-style-type: none"> • A practical session on exploring evidence-based strategies for studying effectively at university • How to deal with procrastination • Learn about useful tools and resources you can use to help with your studies 	<p>How to Think and Write Critically</p> <ul style="list-style-type: none"> • What it means to think, read and write critically in an academic context • The difference between descriptive and analytical writing • Using your academic voice
<p>How to Write a Literature Review</p> <ul style="list-style-type: none"> • How to review literature in a systematic manner • How to structure a literature review • How to integrate ideas in a literature review 	<p>How to Write a Report</p> <ul style="list-style-type: none"> • Report types • Reports vs essays • Report structure and components • Use of tables and figures • Appendices 	<p>How to Write an Essay</p> <ul style="list-style-type: none"> • Essay structure • Effective introductions, body paragraphs and conclusions • Linking your ideas effectively • The process of essay writing 	<p>How to Write in Academic Style</p> <ul style="list-style-type: none"> • Common characteristics of academic writing • Understanding lecturers' expectations • Formal versus informal language 	

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