

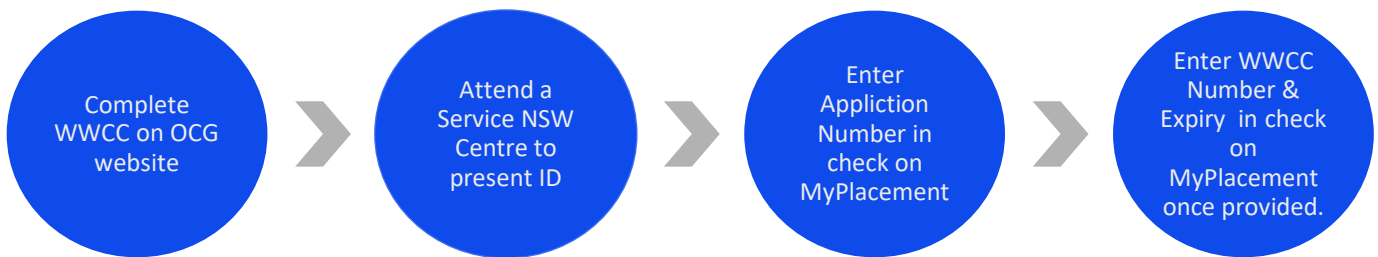
Working With Children Check

To engage in professional experience at a school, you must complete a Working With Children Check (WWCC).

[Apply for a WWCC](#) on the Service NSW website, then visit a Service NSW Centre with your original identity documents and application number for processing.

After Service NSW processes your application, you will receive an email from the Office of the Children’s Guardian with your check results, including a clearance number and expiry date if cleared.

Enter the clearance number and expiry details into the WWC Checks section of the *Checks* page on MyPlacement.



Types of Working With Children Checks

There are two (2) types of WWCCs, the type you need will depend on the placement you are undertaking. Please see the table below for information on types of WWCCs.

NAME	COST	SUITABLE FOR
Volunteers and Students	Free	All placements directly supervised by a supervising teacher.
Paid Worker	\$80	Placements where the teacher education student is permitted to teach without direct supervision from a supervising teacher i.e., Waiver B placements. The Paid Worker WWCC is required for ALL paid child-related employment.

Information updated in December 2024

The Professional Experience Office will verify your **WWCC Application Number** and/or **WWCC Number and Expiry Date** prior to placement. Possible results and outcomes are listed below.

RESULT	OUTCOME
In Progress, or Cleared	Student is permitted to attend professional experience in a school setting.
Barred, Interim Barred, or Not Found	<p>Student CANNOT undertake placement in a school setting. Attending placement in a school setting without clearance is a criminal offence.</p> <p>If you have already commenced professional experience, you will be immediately withdrawn from your placement by the UTS School of International Studies and Education.</p>

Important Information

- WWCC applications can take up to 4 weeks to be processed
- WWCCs are valid for five (5) years
- You can download a digital copy of your clear WWCC in your Service NSW App
- You will need to provide your WWCC information to the NSW Department of Education when registering as a pre-service teacher before placement. Please refer to the DoE's [Mandatory pre-requisites for pre-service teachers webpage](#) for further information