

# University of Technology Sydney

## Student Services and Amenities Fee (SSAF)

### 2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

# SSAF Consultation and Achievements

In 2022, the university utilised the revenue generated from Student Services and Amenities Fee (SSAF) to provide various services for students. These services were delivered by two student organisations, ActivateUTS and UTS Students' Association (UTSSA), the university's service providers, the Child care centre and Sydney Educational Broadcasting (2SER). The allocation of SSAF to services was determined by the Deputy Vice-Chancellor (Education and Students) and Vice-Chancellor in consultation with student organisations and service providers.

The established priorities for SSAF funding in 2022 were:

1. Supporting clubs and other associations
2. Student advocacy
3. Careers and Employment services
4. Health services
5. Improvement to informal student spaces.

Throughout the year, the Deputy Vice-Chancellor (Education and Students) and the leadership of the student organisations convened monthly meetings to determine, monitor and if necessary, revise the allocation of funds in accordance with sub-section 19-38(4) of the Higher Education Support Act 2003 (HESA). Recognising the student organisations as the representative voice of the student body, the students were encouraged to become active participants and put forward their ideas in regard to the use of SSAF. Furthermore, to ensure student satisfaction with the services, the university closely monitored student feedback through the Student Satisfaction Survey. For a detailed breakdown of SSAF expenditure according to the 19 allowable categories specified in HESA section 19-38, please refer to page 6 of the report. Notably, the provision of careers and employment services, along with counselling support, had the most profound impact on students, offering them substantial benefits in 2022.

# SSAF Revenue Summary

	2022 Allocation \$ <sup>1</sup>	2022 Actual \$
SSAF Revenue	\$ 10,500,000	\$ 9,882,264
SSAF revenue carried forward from 2022	\$ 0	\$ 0
<b>Total SSAF funds available for 2022</b>	<b>\$ 10,500,000</b>	<b>\$ 9,882,264</b>
SSAF revenue carried over into 2022	\$ 0	\$ 0

<sup>1</sup> Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

# SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022 the maximum SSAF was \$315.

Student Status	2022 SSAF charged \$ <sup>2</sup>	Number of students charged in 2022 <sup>3</sup>
Full-time <sup>1</sup> (> 0.75 EFTSL)	\$ 8,248,346	27,362
Part-time <sup>1</sup> (< 0.75 EFTSL)	\$ 1,633,919	14,977
<b>Total:</b>		<b>42,339</b>

<sup>1</sup> Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

<sup>2</sup> Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

<sup>3</sup> Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2022. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2022 as the total EFTSL they undertook in 2022 was equal to 0.875.

Student Status	2022 SSAF charged \$ <sup>2</sup>	Approx. number of SSAF students remote learning 2022 <sup>4</sup>
Remote learning/Online only	\$0	0

<sup>4</sup> Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study.

# SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Providing Food or drink	\$449,000	\$453,124	No	15,307
2. Clubs or other associations	<b>\$3,551,500</b>	<b>\$3,137,837</b>	Yes	14,923
a. Sporting		\$1,508,326		6,256
b. Internal student politics		-		-
c. Gender, sexuality, ethnicity, race, or nationality-based		\$398,057		2,800
d. Areas-of-study related e.g. law		\$431,008		5,750
e. Other activities e.g. music, debate, chess		\$584,940		6,450
f. Other		\$215,505		2,100
3. Child Care	\$414,000	\$20,000	No	59
4. Legal aid	\$232,000	\$231,251	No	230
5. Health Services	\$1,336,000	\$1,388,250	Yes	4,500
6. Employment & Careers Services	\$1,725,500	\$1,784,464	Yes	24,440
7. Student Spaces	\$950,000	\$964,822	No	15,307
8. Student Media	\$669,000	\$631,103	Yes	7,000
9. Student Advocacy	\$460,000	\$478,030	Yes	510
10. Orientation	\$568,000	\$656,467	Yes	9,337
11. Other services / amenities	\$145,000	\$136,916	No	78
<b>Total</b>	<b>\$10,500,000</b>	<b>\$9,882,264</b>		

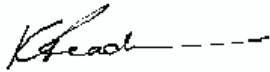
Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name <sup>1</sup>	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
ActivateUTS	53 107 038 684	2. Clubs or other associations	\$ 4,747,500	48%
UTS Students' Association	59 352 932 539	9. Student Advocacy	\$ 1,371,000	14%
UTS Child Care Inc	49 179 430 716	3. Child Care	\$ 20,000	0.2%
Sydney Educational Broadcasting Ltd	90 001 684 564	8. Student Media	\$ 16,000	0.2%

<sup>1</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

## Declaration by Person of Authority

I, Prof Kylie Readman, Deputy Vice-Chancellor (Education and Students) of University of Technology Sydney, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

A handwritten signature in black ink, appearing to read 'KReadman', followed by a horizontal line with four dashes.

Signature of Person making Declaration

Kylie Readman

Full name of Person making Declaration

Deputy Vice-Chancellor (Education and Students)

Position of Person making Declaration

29<sup>th</sup> June 2023

Date