

Study Plan & Assessment Schedule template

Instructions

1. Login into Canvas and open all of Autumn sessions subject outlines
2. Review the assessment section of the subject outline
3. Write the name of your first subject in the “Subject 1” box
4. Add the details (name, weighting) of your first assessment in the week it is due.
5. Repeat step 4 for the remaining assessments for subject 1.
6. In the subject outline, review the study plan schedule and add the hours required to study each week.
7. Repeat steps 3 to 6 for your other subjects
8. In the “Time Required” column, calculate the number of hours you require to study each week.

Note:

- Hours include time in classes, labs, studying, assessment work
- A sample of a study plan is provided for your **reference only**. The information in the sample may not be accurate. Ensure you refer to your subject outline when adding information into your study plan.

Study Plan & Assessment Schedule template

| Week | Subject 1: | Subject 2: | Subject 3: | Subject 4: | Time required: (Total hours) |
|-------------------|------------|------------|------------|------------|---------------------------------|
| 1 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 2 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 3 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 4 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 5 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 6 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 7 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| STUVAC | | | | | |
| 8 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 9 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 10 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 11 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| 12 | Hours: | Hours: | Hours: | Hours: | Total Hours: |
| STUVAC | | | | | |
| Assessment period | | | | | |

Autumn Study Plan & Assessment Schedule (sample)

| Week | Subject 1: 41092 Network Fundamentals | Subject 2: 26134 Business Statistic | Subject 3: 65111 Chemistry 1 | Subject 4: 33130 Mathematics | Time required: (Total hours) |
|-------------------|---------------------------------------|--|--|-------------------------------|---------------------------------|
| 1 | Labs (1%) Hours: 8 | Hours: 6 | Hours: 7 | Hours: 8 | Total Hours: 29 |
| 2 | Labs (1%) Quiz (5%) Hours:10 | Hours: 6 | Hours: 7 | Hours: 9 | Total Hours: 32 |
| 3 | Labs (1%) Hours: 8 | Hours: 8 | Labs Assessment (5%) Hours: 8 | Skills Test (5%) Hours: 12 | Total Hours: 36 |
| 4 | Labs (1%) Quiz (5%) Hours: 10 | Hours: 8 | Labs Assessment (5%) Hours: 8 | Skills Test (5%) Hours: 11 | Total Hours: 37 |
| 5 | Labs (1%) Hours: 8 | Quiz (5%) Hours: 10 | Labs Assessment (5%) Quiz (5%) Hours: 10 | Skills Test (5%) Hours: 13 | Total Hours: 41 |
| 6 | Labs (1%) Quiz (5%) Hours: 10 | Quiz (5%) Hours: 10 | Labs Assessment (5%) Hours: 6 | Skills Test (5%) Hours: 12 | Total Hours: 38 |
| 7 | Project work (10%) Hours: 12 | Quiz (5%) Hours: 15 | Labs Assessment (5%) Quiz (5%) Hours: 10 | Skills Test (5%) Hours: 7 | Total Hours: 44 |
| STUVAC | | | | | |
| 8 | Labs (1%) Quiz (5%) Hours: 10 | Group Report Part 1 (5%) Hours: 10 | Labs Assessment - Group (10%) Hours: 10 | Skills Test (5%) Hours: 10 | Total Hours: 40 |
| 9 | Labs (1%) Hours: 8 | Quiz (5%) Hours: 8 | Labs Assessment (5%) Quiz (5%) Hours: 11 | Skills Test (5%) Hours: 10 | Total Hours: 37 |
| 10 | Labs (1%) Hours: 8 | Hours: 12 | Labs Assessment (5%) Hours: 13 | Skills Test (5%) Hours: 10 | Total Hours: 41 |
| 11 | Labs (1%) Hours: 13 | Hours: 12 | Quiz (5%) Hours: 15 | Skills Test (5%) Hours: 10 | Total Hours: 50 |
| 12 | Assignment Task (15%) Hours: 15 | Group Report Part 2 (25%) Hours: 15 | Practical Exam (35%) Hours: 15 | Skills Test (5%) Hours: 10 | Total Hours: 55 |
| STUVAC | | | | | |
| Assessment period | Final Exam (45%) | Final Exam (50%) | | Final Exam (50%) | |