

Application for Reduced Study Load

Conditions to apply:

- ✓ You are Coursework International student visa holder.
- ✓ You must enrol in full-time study load (where possible) until you receive a response to your application.
- ✓ All applications must include supporting documentation. Refer to the [website](#) for required documentations.
- ✓ Additional supporting documentation is required for below courses:
 - **Sponsored Students** – confirmation from sponsor to support your request to reduce your study load. Sponsor to email approval to sponsored.student@uts.edu.au.
 - **UG Nursing** – approval and recommended enrolment plan from Course Director. Students to email ugnursingadmin@uts.edu.au for faculty approval.
 - **Master of Advanced/Health Services Management** – Approval from faculty required. Students to email Health.academic.programs@uts.edu.au
 - **Master of Law** – Approval from Director of Students. Students to Email: Maria.Abertos@uts.edu.au.
 - **GSH Students** – Approval from Faculty. Students to email gshadmin@uts.edu.au.
- ✓ Submit your completed application via [My Student Portal](#).
 - Select ASK UTS, then select Enquiry Category and Submit a Form.
- ✓ The outcome can take up to 2 weeks and will be communicated via your application in My Student Portal. Check regularly during the 2-week period.

*Complete all fields on this form

The Teaching Session You are Applying For				
Year		Teaching Session	Autumn	Spring

Enrolment Details	
How many credit points do you want to enrol in this session?	credit points

Student Details			
UTS Student ID Number			
Family Name(s)			
Given Name(s)			
Visa Expiry			
Sponsored Student	Yes	No	

Course Details	
Course Code	C
Course Name	

Reason for Applying <small>You can refer to the UTS website for more information.</small>	
Select a reason	Academic difficulties (Academic Caution and Early Intervention)
	Compassionate grounds
	Enrolment issues
Briefly explain your reason/s for applying for reduced study load below.	

*Proposed study plan to ensure you are on track to complete by CoE end date.

Proposed Study Plan				
Outline how you plan to complete your remaining subjects by filling out the study plan table below. Please refer to the UTS Handbook to understand your course requirements, recommended enrolment and pre-requisites and check subject availability .				
Year		Autumn	Spring	Summer (optional)
Subject Number				
Subject Number				
Subject Number				
Subject Number				
Year		Autumn	Spring	Summer (optional)
Subject Number				
Subject Number				
Subject Number				
Subject Number				
Year		Autumn	Spring	Summer (optional)
Subject Number				
Subject Number				
Subject Number				
Subject Number				
Year		Autumn	Spring	Summer (optional)
Subject Number				
Subject Number				
Subject Number				
Subject Number				

Declaration
I, _____, as of _____, confirm that all provided information is correct and that this information may be provided to the Australian Government or other external bodies only for the purpose of demonstrating compliance with the ESOS Act or other purposes as required by law.