Faculty KTP (Engineering and IT) Visiting Fellow Program

ELIGIBILITY CRITERIA

Eligible √	Not Eligible X
Participants	**Participants**
Main Collaborating Academic: currently employed by UTS Faculty of Engineering and IT (FEIT) Visiting Fellow: currently employed by a Faculty KTP (Engineering and IT) partner	Visiting Fellow from a university which is not a Faculty of Engineering and IT KTP Partner
Applications from early and mid-career researchers (both at UTS Faculty of Engineering and IT and at the KTP) are encouraged	
First time as a Visiting Fellow	If you have already been a KTP Visiting Fellow in the past
One application per round by the prospective UTS Faculty of Engineering and IT Main Collaborating Academic	Multiple applications in one round from the UTS Main Collaborating Academic, unless exceptional circumstances can be demonstrated
Applications by UTS Faculty of Engineering and IT academics who have previously hosted Visiting Fellows provided significant outputs from previous visit(s) can be demonstrated. NB preference is given to academics who haven't hosted in the past, in order to give more opportunities to other staff members	
Application Form	**Application Form**
Content Clear and detailed plans for the visit need to be demonstrated in the application	**Content** Vague, lack of detailed plans demonstrated in the application
Research Topic has been discussed and agreed by Main Collaborating Academic and Visiting Fellow	Research Topic has NOT been defined
If your application has been previously unsuccessful, we advise that you to look at the tips below to significantly improve your submission in the next round	Submission of a previously unsuccessful application with minor changes. Significant improvement needs to be evident
Submission Joint application has been submitted by Main Collaborating Academic. It is essential that the host academic and visiting fellow have discussed the visit plan in advance to submitting the application in order to ensure their research areas are complimentary and that outcomes for the visit can be met	**Submission** Application has been submitted by the Visiting Fellow Application has been submitted without consent or input from Main Collaborating Academic
Approval Application is endorsed by Head of School, and approval email has been uploaded to Application Form	**Approval** Endorsement email has **NOT** been uploaded to the Application Form

Tips for a successful application – KTP VF Program

- Prepare a detailed application and plan realistic outputs
- Focus your research topic to reflect your planned research collaboration. Clearly outline what the research is intending to resolve
- Include a detailed summary of the proposed activities to be conducted while at UTS. You should organise your proposal into planned outputs/outcomes, actions and timeframes. Applications are measured on their degree of detail, thoroughness and anticipated outputs
- Demonstrate that your research is aligned with UTS's research focus areas and that the research area complements mutual research strengths of UTS and the KTP
- Add the titles or topics of your planned joint publications
- Identify options to seek external funding relevant to your research project. Applications with names of any funding sources already identified and/or current funding applications will be looked upon favourably
- Identify opportunities for co-supervision of research students. Please include names of any identified HDR students you are intending to co-supervise
- Demonstrate how you can contribute to the development of UTS Higher Degree Research students
- Provide evidence of your intention to broaden the scope of collaboration with other academics at UTS and the KTP, especially early and mid-career researchers. Include names and faculties of all academics who will be potentially involved in this collaboration. The Host Academic is expected to demonstrate ability and willingness to build wider collaboration cross-institutionally and at the faculty level. One of the KTP Program's objectives is to strengthen institution-to-institution partnerships rather than only focusing on single researcher to researcher connections
- Include the topics and audience(s) of planned seminars, workshops and meetings
- Provide evidence of qualification of the visiting researcher and quality of their research
- All Visiting Fellows must be able to communicate effectively in English and present at least one seminar open to UTS students and/or academics
- If you have an existing research collaboration with the proposed visiting scholar, you will be asked to outline why the visit is necessary
- It is important for the academics involved to be aware that for an application to be competitive there will need to be a plan and some evidence that the researchers have scoped potential to work together and are actively doing so