

GRADUATE SCHOOL OF HEALTH CLINICAL PLACEMENT COMPLIANCE CHECKLIST

Instructions:

1. Complete all the below sections prior to your clinical placements, to ensure you can meet your course requirements.
2. Upload all documents to MyPlacement as JPEG, PNG, or PDF files. HEIC files cannot be opened.
3. Complete each section below and ensure all evidence is uploaded before submission to the Clinical Placements team on GSHClinPrac@uts.edu.au and NSW Health.

Please note, fees incurred for tests & certificates, are at the cost of the student.

VACCINATIONS	VACCINATION EVIDENCE (Upload to MyPlacement <u>DOCUMENTS</u>)	SEROLOGY EVIDENCE (Upload to MyPlacement <u>DOCUMENTS</u>)	✓
NSW Vaccination Record Card	Frequently Asked Questions - Vaccination	Policy Directive	
Vaccination Evidence Australian Immunisation History Statement	Vaccination evidence must be in the form of: <ul style="list-style-type: none"> written record of vaccination signed, dated, and stamped by a medical practitioner / nurse immuniser or pharmacist vaccinator (for authorised vaccines only) on the NSW Health Vaccination Record Card for Category A Workers and Students 	AND/OR Vaccination evidence must be in the form of: <ul style="list-style-type: none"> serological confirmation of protection where required 	
Diphtheria, Tetanus, and Pertussis	One adult dose of diphtheria, tetanus, and pertussis (dTpa) vaccine within the last 10 years. dTpa booster is required 10-yearly.	Serology will <u>not</u> be accepted.	
Hepatitis B	History of age-appropriate hepatitis B vaccination course. A full adult (≥20 years of age) course of hepatitis B vaccine consists of three doses, at either a 0, 1 and 4 month or a 0-, 2- and 4-month interval schedule (or if before July 2013 at 0, 1 and 3 months).	AND Anti-HBs ≥ 10mIU/mL OR AND Documented evidence of anti-HBc, indicating past hepatitis B infection, and/or HBsAg+.	
Hepatitis B Vaccination Declaration	Completed Hepatitis B Vaccination Declaration is acceptable only if all attempts fail to obtain the vaccination record showing previous vaccinations.	-	
Measles, Mumps and Rubella	Two doses of measles, mumps, and rubella (MMR) vaccine at least one month apart.	OR Positive IgG for measles, mumps, and rubella	
Varicella	Two doses of varicella vaccine at least one month apart (or evidence of 1 dose if the person was vaccinated before 14 years of age).	OR Positive IgG for varicella OR Australian Immunisation Register (AIR) History Statement that records natural immunity to chickenpox.	
Influenza	Annual influenza vaccination is mandatory for all clinical students attending placement between 1 June and 30 September each year. Students must receive the current year's southern hemisphere influenza vaccine registered for use by the TGA which is made available April/May each year.	Serology will <u>not</u> be accepted. If you achieve Full Compliance before June 2024, submit your flu vaccination evidence to NSW Health promptly to update your profile. Students who haven't submitted a current flu vaccination record by June 1 each year will automatically become Not Compliant and unable to attend placement.	
Tuberculosis	Ensure your doctor has completed <u>all</u> TB questions (Y/N) and sections on your Vaccination Record Card.	-	
Tuberculosis (TB) Assessment Tool	Read, complete, and sign the form (Attachment 7). <u>All</u> students must complete the TB Assessment Tool (even if ticked 'No' for TB on your vaccination card).	Form must be signed and dated. Old form versions are <u>not</u> accepted.	

NSW HEALTH REQUIREMENTS	UPLOAD to MyPlacement <u>DOCUMENTS</u>	NOTE	✓
Undertaking / Declaration	Read, complete, and sign the form (Attachment 6).	Form must be signed and dated. Old form versions are <u>not</u> accepted.	
Code of Conduct Declaration	Read, complete and sign the form to agree to abide by the NSW Health Code of Conduct .	Form must be signed and dated. Old form versions are <u>not</u> accepted.	

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Australian National Police Check	Apply for a National Police Check (NPC) (.Date is issue must be > 5 years from date of enrolment. Must be issued by an Australian Criminal Intelligence Commission (ACIC) accredited body .		
Overseas Police Check	Overseas students are required to provide a National Police Check from their home country and every other country they have resided in for more than six months since turning 18 years of age.	If overseas students cannot provide this police check, they can sign the Overseas Student Statutory Declaration . Please upload this to MyPlacement under Documents.	

GSH REQUIREMENTS	UPLOAD to MyPlacement CHECKS	NOTE	
Working with Children Check	Apply for a NSW Volunteer Working with Children Check (WWCC) via Service NSW. Apply for a Working with Children Check Service NSW If completing a placement outside of NSW, you may also need to apply for a WWCC or equivalent in that state. More information will be provided when placement confirmed.		✓
First Aid Certificate	Students must obtain both First Aid and CPR certificates numbered below registered training organisation (must be valid for the duration of your course). HLTAID011 Provide First Aid [Valid for 3 years] HLTAID009 Provide Cardiopulmonary Resuscitation (CPR) [Valid for 1 year] You can complete here: St John NSW , Australian Red Cross , First Aid Pro , Australia Wide First Aid & CPR First Aid	Not required for Clinical Psychology or Genetic Counselling	
Mask Fit Test	Students must obtain an NSW Mask Fit test prior to undertaking a hospital placement. Fit Test Australia here using the coupon code "FTAUTS2024!" for a UTS student discount. The Mask Fit Test are valid 12 months.		

GSH REQUIREMENTS	Complete in MyPlacement FORMS	NOTE	
Inherent Requirements Form	Read and sign form via MyPlacement once you have enrolled.		✓
Permission to Disclose Form	Read and sign form via MyPlacement once you have enrolled.		
AHPRA Consent Form	Read and sign form via MyPlacement once you have enrolled.	Not required for Genetic Counselling, Speech Pathology, Orthoptics	

DISCIPLINE REQUIREMENTS	Complete	Note	
Pre-Placement Information Survey	Click on the link here to complete your pre-placement information survey.	All disciplines	
Order Name Badge	Click on the link here to order your name badge.	Not required for Clinical Psychology	
Order Uniform	Click on the link here to order your uniform. Tips on how to measure yourself are available here .	Not required for Clinical Psychology or Genetic Counselling	
AHPRA Provisional Registration	Upload evidence of AHPRA Provisional Registration to MyPlacement under Checks tab.	Clinical Psychology students only	
TrakGene Request form	TrakGene Request form in MyPlacement School Documents tab.	Genetic Counselling only	

NSW Health Student Compliance	HETI ClinConnect Student Compliance	Graduate School of Health Clinical Placement compliance	MyPlacement/SONIA
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Once you've finished uploading your Compliance Documents to MyPlacement/SONIA, please email the Clinical Placements Team at GSHClinPrac@uts.edu.au. A team member will review your documents and confirm if you're ready to submit them to NSW Health.