



Application for admission to the
Research Degree Supervisor Register – Internal
 Graduate Research School grs@uts.edu.au
 Entry via Building 5D, Level 03, Room 025, Door #3 (CB05C.03.025)

A. Personal information

The University's protocol for the Registration of Research Student Supervisors and relevant rules are available at:
<https://www.uts.edu.au/research-and-teaching/graduate-research/supervisors-and-faculty/supervisor-registration/supervisor-register-protocol>

Please answer all questions and attach your current CV

| | | | |
|-------------------|--|------------------|--|
| Last name | | First name(s) | |
| Title | | Current position | |
| Faculty/Institute | | UTS staff number | |
| ORCID iD | | | |

B. Application details

1. What kind of registration are you seeking? New (first application for registration) Upgrade to Category 1
 Change of registration*

2. Are you employed/appointed as:

An academic staff member
 A professional (non-academic) staff member
 An honorary member
 An emeritus professorship

3. Is your position:

Permanent/Continuing
 Honorary (attach appointment letter):
 State end date for Honorary
 Emeritus
 Fixed-term contract, please state end date

4. Do you have a research doctorate?

Yes No

If no, please state your highest academic qualifications.

(Attach a formal document from your Faculty/School/Institute's Responsible Academic Officer detailing relevant alternative experience in research that constitutes a volume of learning equivalent to AQF 10 degree attainment.)

What is the highest qualification of the student you seek to supervise?

What level are you seeking to supervise?

Masters PhD

5. Are you currently undertaking a research degree program?

Yes No

*This applies to any changes in circumstance that may affect the current category status.

6. Category in which seeking registration

- Category 1 *Must be a UTS academic staff member who has a PhD or equivalent and has supervised at least one PhD student to completion (Can undertake all principal or co-supervision roles: masters or doctoral students)*
- Category 2 *Must be a UTS academic staff member with a qualification equivalent or higher to the student being supervised (Can undertake all supervisory roles for Masters students; Can undertake principal supervision of a PhD if the applicant has a PhD or equivalent and the panel includes a Cat 1 supervisor. If on a limited term appointment with the university, can undertake principal supervision roles so long as their contract covers the duration of an individual graduate research student’s candidature.)*
- Category 3 *Must be a UTS professional (non-academic) staff member who has a PhD or equivalent qualification (Can undertake assistant supervision roles for masters or PhD students)*

C. Eligibility - to be completed by applicant

- 1. Are you currently and actively involved in research appropriate to your field? Yes No
- 2. Have you participated in supervisor development activities? Yes No

For more details on supervisor training and professional development, please refer to section 5 of the [Protocol on Register of Research Student Supervisors](#).

| Activities | Organised By | Date |
|------------|--------------|------|
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- 3. Have you been actively involved in supervision of any graduate research students through to completion? Yes No

If yes, please provide details below:

| | Masters | Doctoral |
|----------------------|-----------------------------|-----------------------------|
| Principal supervisor | Number <input type="text"/> | Number <input type="text"/> |
| Co-supervisor | Number <input type="text"/> | Number <input type="text"/> |

Declaration - to be completed by applicant

I have read the [Protocol on Register of Research Student Supervisors](#) and the [Graduate Research and Supervision Policy](#). I agree to fulfill the roles and responsibilities in accordance with the code and policy.

Applicant name

Signature Date (dd/mm/yyyy)

ensuring that you have attached all the evidence/documents requested.

Faculty Recommendation - to be completed by RAO in Faculty

| | Yes | No |
|---|-----|----|
| Applicant's ORCID iD and curriculum vitae is attached and reflects 'research active' expectations of faculty. | | |
| For Honorary appointment applicants only, please include copy of the appointment letter. | | |
| I confirm that all details on this form are correct. | | |
| The Faculty supports this application for registration. | | |

Please confirm Faculty decision on category for registration:

- Category 1 *Must be a UTS academic staff member who has a PhD or equivalent and has supervised at least one PhD student to completion (Can undertake all principal or co-supervision roles: masters or doctoral students)*
- Category 2 *Must be a UTS academic staff member with a qualification equivalent or higher to the student being supervised (Can undertake all supervisory roles for Masters students; Can undertake principal supervision of a PhD if the applicant has a PhD or equivalent and the panel includes a Cat 1 supervisor). If on a limited term appointment with the university, can undertake principal supervision roles so long as their contract covers the duration of an individual graduate research student's candidature.*
- Category 3 *Must be a UTS professional (non-academic) staff member who has a PhD or equivalent qualification (Can undertake assistant supervision roles for masters or PhD students)*

If all eligibility criteria are NOT met, please provide justification of your decision below.

Comments:

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RAO name:

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Signature:

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Date (dd/mm/yyyy)

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GRS Decision – to be completed by GRS

- All eligibility criteria are met, the applicant is eligible to be registered at the following level (tick appropriate box):
- Category 1
 - Category 2
 - Category 3
- NOT all eligibility criteria are met. Approval required from the Dean, GRS.

Comments:

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GRS Delegate/Dean:

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Signature:

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Date (dd/mm/yyyy)

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***This applies to any changes in circumstance that may affect the current category status.**