UTS

Industry Researcher Development Program (IRDP) Fund Application Form

Please refer to the following documents when completing this form:

- *Industry Researcher Development Program Fund Guidelines*
- *Managing and Progressing A Research Career (MAPARC)* framework

Graduate Research School: grs@uts.edu.au; Level 3 Building 5C, 01 Quay Street, Haymarket 2000

1. Student Details

Surname		First Name	
Faculty		Student ID	
Student Email		Contact Number	

Please indicate your year of candidature:

☐ First year　　　☐ Second year　　　☐ Third year　　　☐ Fourth year

2. Course Details

Name of training course	
Course provider	
Location/online		Course dates	
Course fees	A$	**Please attach evidence of the course fees with your application**

3. Relevance of course to MAPARC framework

Select which aspects of the MAPARC framework that this course addresses

☐ Research Knowledge and Skills　　　　　☐ Research Communication

☐ Research Governance and Research Management　　　　☐ Impact, Engagement and Collaboration

☐ Career Planning

Please attach a brief statement (max 250 words) outlining how this training is relevant to you and the development of your research career　　☐ attached

4. Eligibility Conditions and Student Declaration

Please declare that you have met all eligibility conditions by ticking the boxes below before signing:

☐ I have read and understand the funding scheme criteria, as laid out in the Guidelines. I also understand that UTS reserves the right to seek verification of the information supplied by me.

☐ This course does not duplicate any training offered at UTS that I am eligible to attend free of charge.

☐ This course is offered through a recognised organisation and fits within the MAPARC framework.

☐ I have not exceeded the maximum allowable funding under this scheme (up to $1,500 during candidature).

☐ I am not in receipt of an allowance for research training, nor will I be reimbursed by another source for what is claimed in this application.

☐ I will not be on Leave of Absence at the time of course.

☐ I am within my funded EFTSL date i.e. 4 years full-time equivalent.

☐ I will provide evidence of course attendance upon completion (within 2 weeks).

☐ I undertake to return all recoverable funds allocated if, through illness or other mitigating circumstances, I am unable to participate in the course.

Applicant's Name	**Signature**	**Date**

5. Faculty/Institute's Support

Do you support the student's application to receive funds for this researcher development training? ☐ Yes ☐ No

Please provide a brief statement on the relevance of the course to the student's work and how it will progress their development as a researcher.

Principal Supervisor			
	Name	**Signature**	**Date**

Checklist

☐ Sections 1-5 of the form have been completed and signed.

☐ Course brochure/web-link (e.g. to a MOOC or professional society course) included or attached.

☐ Statement of relevance attached.

☐ Evidence of course fees attached.

☐ Copy of any prior IDP Researcher Development Fund applications (if any) attached.

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What to do with the completed form & what happens next

Please submit this completed form with supporting documentation to the Graduate Research School (grs@uts.edu.au, or Level 3 Building 5C). Applicants will be notified of the outcome via their **UTS student email**.

- Applications are accepted without confirmation of course enrolment, however funds will only be reimbursed once confirmation of enrolment and payment (tax invoice & receipt) has been provided to the Graduate Research School.
- Funding must be approved prior to course attendance and applicants will be notified of the outcome via their student email account.
- The funding is specifically for the course nominated in this application and may not be utilised for any other course/purpose.
- Students must inform the Graduate Research School if they are unable to attend the course as soon as possible. In such cases, if funds have been awarded, they must be returned in full.

Graduate Research School section

Industry Doctorate Program (IDP) Manager

Student Eligible?	☐ Yes	☐ No	Comments	
Previous funding?	☐ Yes	☐ No	Details	
Application Complete?	☐ Yes	☐ No	Comments	

Pre-allocated amount AUD$		Final Award amount AUD$	
Date of acknowledgement		Date of payment	
Account string			