

Accessibility Service: Supporting documents

Information required

All students accessing the Accessibility Service are required to provide information from a relevant Health Professional about how the impact of their disability / ongoing medical condition affects their participation and access to learning. Information required includes:

- An **explanation of the nature or diagnosis** of disability/medical condition.
- How the disability / medical condition **impacts** on the students study eg. lectures, tutorials, laboratories, class participation, attendance, ability to undertake private study, exams, quizzes, assignments, presentations, online activities, group work and clinical/practical - work based learning environments.
- **Please consider:** reading, writing, speaking, listening, cognitive processing, mobility, concentration, memory, fatigue.
- Whether the disability / medical condition **impacts intermittently, fluctuates or is episodic**, what are the impacts and/or triggers on the students study during these times and usual timeframe until recovery.
- Any **side effects from medication** that impacts on study.
- The expected **duration** of the current impacts as outlined above e.g. permanent, temporary (specific dates) or date until this documentation is valid.
- **Recommendations** to the University to assist the students study e.g. specific exam provisions, length of assignment extensions, alternatives to particular assessment types.

How to obtain supporting documents/information

The required information can be provided in one of the following ways:

- A letter from a relevant, registered health professional (e.g. medical Doctor, Counsellor), on letterhead, dated and signed, and including the required information detailed above.
- Completion of the [Health Professional Documentation form](#) by the nominated Health Professional, and/or
- Educational / psychometric assessment report, diagnosing learning disabilities.