



UTS Scholarship Conditions of Award

John Heine Memorial Scholarship for Women in Engineering

Faculty: Faculty of Engineering and IT

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and the University of Technology Sydney ('UTS') in regard to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME:

John Heine Memorial Scholarship for Women in Engineering

2. PURPOSE

The John Heine Memorial Scholarship for Women in Engineering has been established to increase participation of women in Engineering and support a student who has demonstrated a passion and personal potential and commitment to undertaking a degree course in engineering.

The Scholarship is established in memory of John Heine who did much to advance the cause of the metal trades industry, and is supported by the Ernest Heine Family Foundation.

3. VALUE AND BENEFIT

3.1 Number of Recipients

One (1) recipient will be awarded the Scholarship.

3.2 Benefit/s to Recipient

The Recipient will receive \$23,000 per year for the Scholarship's maximum duration as defined in clause 4. The maximum value of the Scholarship is \$115,000 per Recipient enrolled in a five (5) year degree and \$92,000 for a Recipient enrolled in a four (4) year degree

The Scholarship total value contributes towards the Recipient's financial obligations in the following areas:

- **UTS Tuition Fees**
The Recipient's student contribution amount for UTS tuition fees in the enrolled course (i.e. HECS) for the duration of the Scholarship; and
- **Living Allowance**
In Autumn and Spring session, after the tuition fees have been paid from the relevant session's total allocation for the Recipient, any remaining funds will be paid directly to the Recipient as a living allowance after the relevant census date.

3.3 Payment of benefit/s

- For the duration of the Scholarship, the Recipient will receive Scholarship payments in the following way:
 - **Tuition Fees:** Each recipient's UTS tuition fees for two teaching sessions per annum will be credited by UTS directly to the UTS Fees Office on or before the due date for payment of fees for the relevant teaching session.
 - **Living Allowance:** UTS will calculate the amount of the Scholarship funds remaining in respect of each Recipient after payment of that Recipient's tuition fees in accordance with above. This balance will be available for payment to the relevant Recipient by way of a monthly living allowance. The amount available to a Recipient will be the total of the Scholarship funds for that Recipient received by UTS less the tuition fees paid to UTS in accordance with above. The living allowance is paid by Electronic Funds Transfer to the Recipient's nominated bank account within 5 business days of the beginning of each month.
 - In the event the scholarship is offered to a student that have already completed one session of study, the student will be reimbursed the costs of the tuition fees incurred in their first session, either by payment directly to the student (where an upfront payment to UTS was made), or repayment directly to the Australian Taxation Office (where a HECS debt was incurred). The balance of the scholarship amount for that session to be paid as the living allowance will be added to the relevant allowance for the second session and paid monthly.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in Clause 8 and may be pro-rated if part-time study load is approved as outlined in Clause 8.2.

4. DURATION

The standard duration of the Scholarship¹ is:

- Four (4) years for Recipient enrolled in Bachelor of Engineering (Honours)
- Five (5) years for Recipient enrolled in Bachelor of Engineering (Honours) Diploma in Professional Engineering Practice or combined Engineering (Honours) courses.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- Be an Australian citizen; and
- Be female identifying; and
- Be commencing their first year in one of the following UTS Courses:
 - Bachelor of Engineering (Honours);
 - Bachelor of Engineering (Honours) Diploma in Professional Engineering Practice course;
 - combined Engineering (Honours) degree at UTS; and
- Be either a current or non-current school leaver with an ATAR (or equivalent) of 80 (including bonus points) or above. Aboriginal or Torres Strait Islander applicants will be considered with an ATAR (or equivalent of 69 or above) or have received an offer through the Jumbunna Direct Entry Program; and
- Must apply for this Scholarship using the UTS online Scholarships Application form; and
- Must be available to attend an interview in person (face-to-face or online).

6. RECIPIENT SELECTION CRITERIA

- Academic merit in the academic qualification used as the basis of admission.
- As demonstrated in the scholarship application and interview:
 - Motivation and commitment to succeed in their chosen Engineering course
 - Initiative in extra-curricular and non-academic activities
- Provision of a written reference on official school/organisation letterhead from an independent (non-family/friend) person who can provide informed comment about the applicant's achievements and how they meet the selection criteria.
- Preference will be given to applicants who are able to demonstrate financial need and/or other educational barriers as assessed by the University Admissions Centre Equity Scholarship applications.

7. SELECTION

¹ Scholarship duration may be extended if the Recipient is approved for part-time study by exception as outlined in Clause 8. The maximum duration for Recipients who have been approved for a part-time study load by exception (as defined in Clause 8) is seven years.

Eligible applicants will be presented to the Scholarship Selection Committee (the Selection Committee), which will undertake the selection of Recipients based on the above selection criteria.

The Selection Committee will consist of at least three relevant members of the UTS community, chaired by the Dean of the Faculty of Engineering and Information Technology (or nominee). The Selection Committee is to include a representative from the Centre for Social Justice and Inclusion (or their nominee), A representative from the Foundation will be invited to sit on the Selection Committee.

The Recipient is to be determined by a unanimous decision by all Selection Committee members. Scholarship offers will be authorised by the Chair of the Selection Committee in line with the UTS Scholarships and Prizes Policy as published on the UTS website.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress

The Recipient must maintain a minimum credit average (WAM 65+) per session for the duration of the Scholarship, unless exceptional circumstances prevail. Exceptional circumstances refer to and may not be limited to severe disruptions, disability, ongoing illness, carer's responsibilities and other education barriers.

Where satisfactory academic progress is not achieved, the Recipient will be required to meet with the Faculty of Engineering and IT representative to receive appropriate support or academic counselling to assist the Recipient to return to the required performance level. If the Recipient does not attend the Faculty meeting and/or the required performance is still not maintained, the Scholarship will be terminated, unless the Recipient can demonstrate exceptional circumstances for the consideration and satisfaction of the Selection Committee.

8.2 UTS Enrolment

The Recipient:

- must continue to be enrolled full-time (minimum 18 credit points per session) in the eligible Engineering degree program and major at UTS at the time of award;
- may, in exceptional circumstances, apply to the Chair of the Selection Committee and the Foundation for approval of a part-time study load subject to such part-time study load having been already approved by UTS. A Recipient with an approval for part-time study load from both UTS and the Foundation may receive reduced pro-rata payments as determined by the Foundation for the period of part-time study. The Scholarship will be terminated if the Recipient undertakes part-time study load without prior approval from UTS and the Foundation;
- must apply to UTS and the Foundation to transfer the Scholarship to another approved UTS Engineering undergraduate degree or major, as outlined in Clause 5, if a course transfer is being sought.
- Furthermore;
 - Deleting or withdrawing from any of the following degrees from a combined Engineering (Honours) course are not considered course transfers for the purpose of these Scholarship conditions and do not require approval for the transfer of the Scholarship as otherwise provided
 1. Bachelor of Business
 2. Bachelor of Creative Intelligence and Innovation
 3. Bachelor of International Studies
 4. Bachelor of International Studies (Honours)
 5. Bachelor of Science
 6. Bachelor of Medical Science
 - Combined degrees will only be approved for Recipients at the time of selection and confirmed in the Scholarship Letter of Offer.
 - The duration as outlined in clause 4, will not be extended if a course transfer is approved.

8.3 Leave / Deferral / Course withdrawal

- If the Recipient defers the UTS offer or withdraws from the UTS course after the start of their first UTS session, the Scholarship will be terminated and UTS and the Foundation may require that any

scholarship payment already made for the session in which they withdraw is to be reimbursed to the Foundation at the sole discretion of the Foundation.

- After the first UTS session in which the Scholarship is awarded, if the Recipient can demonstrate exceptional circumstances, the Recipient may apply to the Chair of the Selection Committee and the Foundation to place the Scholarship on hold for the duration of a UTS approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient takes leave without UTS and Foundation approval.
- Provided the Recipient remains eligible, payments will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid or another leave of absence is approved by UTS and the Foundation.

8.4 Academic Integrity:

- UTS takes Academic Integrity very seriously and breaches (e.g. plagiarism, cheating, etc.) are considered Academic Misconduct. For more information on Academic Integrity at UTS can be found on the UTS Current Students pages of the UTS website.
- Any Academic Misconduct allegations proven by the University (and upheld if appealed) will result in the termination of this Scholarship and UTS and the Foundation may require the Recipient to repay the total benefit received at time of termination.

8.5 Other obligations and conditions

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- The recipient will be required to meet with the trustees of the Foundation at least once a year to discuss ongoing performance in their course and the impact of the scholarships on their studies.
- By accepting the offer of the Scholarship, each Recipient agrees to the Conditions of Award. The Recipient will be required to sign the Scholarship letter of offer as an acknowledgement of acceptance of the Conditions of Award
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless an additional equity-based scholarship is approved by the Chair of the Selection Committee by exception.
- The Recipient is responsible for advising the UTS Scholarships of any changes in circumstances that would make them ineligible for continuation of the Scholarship, e.g. reducing study load to part-time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Conditions of Award will be considered by the Chair of the Selection Committee in consultation with the Foundation on a case-by-case basis.
- If it is determined that a Recipient has breached any of the Conditions of Award, the Recipient will be given the opportunity to submit an appeal to the Selection Committee as per the guidelines of the Scholarships and Prizes Policy and Procedures.
- In any case where the Foundation's approval is sought, it may be given or withheld at the Foundation's discretion. The Foundation shall not be required to give any reason for its decision, and will not act capriciously in its determination.
- The Recipient may be invited to consent to the use of their name, quotations, photographs, or videos of themselves for the promotion of UTS scholarships and related purposes.
- The Recipient understands that they have a responsibility to maintain communication with the Foundation whose contribution has made this opportunity possible. This communication may be informal or formal in nature, and may include but not limited to: correspondence via email, mail, or phone; providing updates on course progress; and attendance at Faculty events and/or scholarship awards nights in which the Foundation may be in attendance.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship may be terminated if:

- The Recipient ceases to meet the eligibility criteria; or
- The Recipient breaches any conditions of the Scholarship.

- If UTS determines that the Recipient is guilty of misconduct and, after consultation with the Director, Student Administration, the Selection Committee deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If the Scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS and the Foundation for any Scholarship payments already made.